



**DEPARTMENT OF INSURANCE  
STATE OF ARIZONA**

*Financial Affairs Division - Compliance Section*  
2910 North 44<sup>th</sup> Street, Suite 210  
Phoenix, Arizona 85018-7269  
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**QUARTERLY FINANCIAL STATEMENT FILING INSTRUCTIONS  
FOR INSURERS NOT SUBJECT TO A.R.S. § 20-234 NAIC FILING REQUIREMENTS**

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Quarterly financial statements must be filed with this Department, for the calendar quarters ending March 31, June 30 and September 30 no later than forty-five (45) after the quarter-end date.

**DEPARTMENT FILING SPECIFICATIONS:**

**HARD COPY:**      **ONE** 8-1/2" x 14" Statement is required and must:

- 1) Be prepared on current "Property and Casualty Company", "Life, Accident and Health Company" forms in accordance with NAIC Annual Statement Instructions.
- 2) Have ORIGINAL, NOTARIZED SIGNATURES OF AT LEAST TWO (2) EXECUTIVE OFFICERS **WHOSE NAMES AND TITLES ARE LISTED ON THE JURAT PAGE.**
- 3) Be completed in a legible manner.

**DO NOT FILE A DISKETTE** as it is not required.

**MAIL TO:**

**Arizona Department of Insurance**  
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